



Restricted Areas policy

Section 1 - Preamble

(1) This Policy is effective from 19 March 2008 and incorporates all amendments to 15 November 2011.

Governing law

(2) The law governing the control of restricted areas at Deakin University includes:

- a. [Regulation 6.1\(2\) - University Property](#)

Section 2 - Purpose

(3) This Policy governs levels of access to University property and assets.

Section 3 - Scope

(4) This Policy applies to all staff and students of the University.

Section 4 - Policy

(5) The University may restrict access to and use of parts of its premises to protect sensitive material, safeguard the University's property and reputation, and maintain the safety of staff, students and visitors.

(6) The University will regard inappropriate access to or behaviour in, or misuse of restricted areas as a matter of the utmost seriousness requiring disciplinary action.

Control of access and use

(7) Access to and use of restricted areas is controlled in accordance with [Regulation 6.1\(2\) - University Property](#). Authorised officers are responsible for ensuring that appropriate restrictions and/or conditions are applied to access to these areas, and that the areas have signs displayed at the entrance to the area indicating that access is restricted and security controlled.

(8) Students and staff must not access restricted areas unless they are specifically permitted to do so under the access provisions set by the authorised officer and they are required to do so in the pursuit of their study or duties.

(9) When accessing and using restricted areas students and staff must:

- a. conduct themselves in an orderly manner
- b. not use or remove items from the area without the permission of the authorised officer for the area
- c. observe any relevant additional policies, procedures or local conditions that apply to the access and use of the area, including but not limited to those relating to safety, access times, and supervision.

Alleged breaches

(10) Alleged student breaches of this Policy will be dealt with in accordance with [Regulation 4.1\(1\) - General Misconduct](#). If a breach of this Policy occurs, the most severe penalties provided for under the Regulation will be applied.

(11) Alleged staff breaches of this Policy will be dealt with in accordance with the [Staff Discipline procedure](#).

Section 5 - Procedure

(12) There is no attendant procedure.

Section 6 - Definitions

(13) For the purpose of this Policy:

- a. Authorised officers: the officers specified as authorised officers in [Regulation 6.1\(2\) - University Property](#).
- b. Restricted areas: parts of the University's premises to which access is restricted to designated people or subject to designated conditions in accordance with section 12 of [Regulation 6.1\(2\) - University Property](#). These include but are not limited to laboratories within the School of Medicine.

Status and Details

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Effective Date	1st February 2016
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Expiry Date	To Be Advised
Responsible Executive	Kean Selway Chief Operating Officer evpfutures@deakin.edu.au
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