

## SCHEDULE A: COMPOSITION OF ACADEMIC PROMOTIONS COMMITTEES

*This Schedule is pursuant to the [Academic Promotion policy](#) and is effective from 13 July 2022.*

1. A quorum for each Committee meeting is 75% of members. Members may be present in person, by phone or by videoconference.
2. Where a Faculty Academic Promotion Committee (FAPC) is considering the application of a non-Faculty based staff member, an additional member at Level E, nominated by the Chair, following consultation with the applicant's Head, may be co-opted to the FAPC.

### **Committee compositions:**

Faculty Academic Promotions Committee (FAPC): a maximum of ten members including:

- Executive Dean (Chair)
- Associate Dean (Research)
- Associate Dean (Teaching and Learning)
- Level D or E representatives from the Schools in that Faculty who have applicants in that round
- Level D or E from outside of the Faculty who has served on an FAPC within the past three years

University Academic Promotions Committee (UAPC):

- Chair nominated by the Vice-Chancellor (usually a member of the UAPC)
- Deputy Vice-Chancellor Academic
- Deputy Vice-Chancellor Research
- Chair of the Academic Board
- Executive Dean of each Faculty.

Reconsideration Review Group:

- Chair nominated by the Vice-Chancellor
- a Level E member nominated by the Vice-Chancellor
- a member nominated by the Academic Board.

The members of the Reconsideration Review Group cannot be:

- a member of the Committee which considered the application, or
- the applicant's Executive Dean or Head
- a Head from the applicant's Faculty.