

Schedule C: Standards for Administering Unsupervised Online Tests which are Automatically Computer-Marked

Summative assessment/s for a unit which are administered online and automatically computer-marked are conducted in accordance with the following minimum standards:

1. Test questions are randomly selected from a pool of at least three times the number of questions or as determined by the Faculty Board.
2. Time limits are set which take into account the time that it would take a well-prepared student to answer the questions.
3. The times during which tests are available for completion are as short as practicable.
4. Tests provided by publishing companies are not used unless an exemption is granted by the Deputy Vice-Chancellor (Education).
5. Answers are not released until the test is closed. If the answers are released after that time, they are not re-used.