

## Schedule B: Conditions for Appointment of Conjoint Academic Staff

This document is made pursuant to the [Appointment of Conjoint Academic Staff procedure](#)

### SCHEDULE B

#### CONDITIONS FOR APPOINTMENT OF CONJOINT ACADEMIC STAFF

- 1 Conjoint academic staff members:
  - 1.1 will ensure that they comply with [University statutes, regulations, Code of Conduct, policies and procedures](#) as amended from time to time and undertake appropriate training in these as directed by the University.
  - 1.2 will be accorded the normal rights and privileges of University staff (including access to information technology), except that they are not eligible for academic study leave payments (ASL) and may not become members of formal University committees (e.g. Academic Board, Faculty Boards and their subcommittees) except by decision of that committee or vote in University elections (unless otherwise provided for in the University's bylaws or rules).
  - 1.3 may nominate the University as host institution for the purpose of research grant applications. In such instances, the University will administer any grants and associated staff appointments as long as the conjoint appointment remains current. Any publications resulting from the research must recognise the University.
  - 1.4 are eligible to be co-supervisors of higher degree candidates if appointed at the level of Conjoint Senior Lecturer or above.
  - 1.5 are eligible to be principal supervisors of higher degree candidates if appointed at the level of Conjoint Associate Professor or above.
  - 1.6 acknowledge that when representing the University in professional forums, conferences, seminars or other functions/events, or in any other capacity (e.g. on social media) they must comply with the University's [Code of Conduct](#). Conjoint academic staff will be acknowledged as such in official University or other records.
  - 1.7 are responsible to the Head of School or Director of Institute.
  - 1.8 may be engaged casually to undertake paid teaching and/or research related activity for the University, except when the teaching or research activity is part of their normal responsibilities at their employing organisation, institution, agency or practice.
  - 1.9 will cease to be a staff member of the University if the substantive appointment with the organisation, institution, agency or entity external to the University or other circumstances applying to the appointment cease to apply. The conjoint academic staff member must immediately notify their Head of School or Director if this occurs.
  - 1.10 may terminate their appointment to the University at any time, in writing. The University may terminate an appointment at any time, in writing.
  - 1.11 The termination of a conjoint staff member's appointment may result in the termination or amendment of any associated research grant/s.
  - 1.12 may receive non-salary remuneration (e.g. a living allowance or allowance for work-related expenses), as appropriate and in accordance with the relevant procedure.
  - 1.13 are covered by the University's insurance program for public liability, personal accident, professional indemnity and medical malpractice when engaged on University business.
  - 1.14 may be eligible to have their appointment renewed at the end of an initial or subsequent appointment. Renewal is based on demonstrable, positive contributions during the preceding period of appointment.

1.15 acknowledge and agree that when their conjoint appointment has ended they will ensure that they no longer represent themselves as a Deakin University staff member. They will also cease using any related conjoint appointment title.