

Schedule A: Outcomes for student breach of academic integrity

This schedule is pursuant to the [Student Academic Integrity procedure](#) and was approved by Academic Board on 13 May 2020.

The Academic Integrity Committee or single member will determine the outcome for the misconduct by:

- Calculating the points for the conduct of the student.
- Calculating the points for the context of the misconduct (from each section of the table).
- Adding the points together from the conduct and context.
- Deciding the appropriate penalty based on these factors, which the Committee may mitigate if there are compassionate or compelling circumstances.

Example of calculation:

	Points
Points for Conduct	X
Add: Points for Context	
1. Level of student experience	+X
2. Previous misconduct	+X
3. Intention to gain unfair advantage	+X
Total - Penalty	_____

Conduct by student		Points applied depending on seriousness				
		Less serious		More serious		
Plagiarism	1. Up to two plagiarised passages or components constituting up to 5% of the assessment task	2				
	2. As in clause 1 but with critical aspects* plagiarised					
	3. Up to four plagiarised passages or components constituting up to 20% of the assessment task		4			
	4. As in clause 3 but with critical aspects* plagiarised Between 20% and 50% of the assessment task			6		
	5. As in clause 4 but with critical aspects* plagiarised More than 50% of the assessment task				8	
Contract cheating	6. Asking someone else to complete all or part of an assignment on the student's behalf				8	
	7. Offering to write all or part of an assignment for a student				8	
	8. Submitting all or part of an assessment item which has been produced for the student and claiming it as the student's work					16
	9. Producing all or part of an assignment for a student 10. Distributing their own assessment work for personal gain, either directly or through a third party, to facilitate a breach of academic integrity					16
Collusion	11. Up to two passages or components constituting up to 5% of the assessment task	2				
	12. As in clause 11 but with collusion in critical aspects*					
	13. Up to four passages or components constituting up to 20% of the assessment task		4			
	14. As in clause 13 but with collusion in critical aspects*					
	15. Between 20% and 50% of the assessment task			6		

Conduct by student		Points applied depending on seriousness				
		Less serious			More serious	
	16. As in clause 15 but with collusion in critical aspects* 17. More than 50% of the assessment task				8	
Non-compliance with assessment or examination instructions or requirements	18. Unauthorised possession of aids or information in examination without use 19. Failure to comply with directions about the assessment or examination (eg: speaking during examination)	2				
	20. Unauthorised aids or information used in examination 21. Spoken or other communication between student and any unauthorised person during the examination related to the content of the examination			6		
	22. Providing a copy of exam questions or content, or an assessment task that is to be completed under secure conditions, to another person 23. Providing restricted information to another person relating to assessment without the approval of the examination supervisor or Unit Chair				8	
	24. Receiving restricted information from another person relating to assessment without the approval of the examination supervisor or Unit Chair.					16
Impersonation	25. Asking another person to take the student's place for an examination or other assessment task				8	
	26. Allowing another person to complete the examination or assessment task in the student's place					16
	27. Impersonating another student in an examination or assessment task					
Fraud	28. Creating or providing false documentation, in relation to assessment requirements or deadlines or special consideration, including falsifying assessment task submission receipts and medical certificates				8	
	29. Creating or providing false documentation, in relation to: a. admission to the University, including providing false academic records b. assessment outcomes c. academic progress					16
Reuse of previous work	30. Submitting work previously submitted for assessment in any other unit or course, without the permission of the Unit Chair	2				
Promoting ways to breach academic integrity	31. Sharing information with other students about ways to breach academic integrity or facilitating a breach of academic integrity other than through distribution of their own work (see 10 above)					10
Other breaches of academic integrity	32. Calculated relative to issues of similar significance above	As appropriate				

* Critical aspects are key ideas central to the assignment as determined by the Unit Chair

Context - add points from every section

		Points applied depending on seriousness				
		Less serious		More serious		
1. Level of student experience	33. Students in their first year of an undergraduate course, first year of a discipline, or first year at an Australian (or comparable) university at either undergraduate or postgraduate level	1				
	34. Students in their second year of undergraduate degree			3		
	35. Students in their third or more year of undergraduate degree, or postgraduate students (other than those in their first year at an Australian university)					5
2. Previous allegations of breaches of integrity, allowing for time for appropriate skills development	36. First allegation	1				
	37. Second allegation				4	
	38. Third or subsequent allegation					5
3. Intention to hide the breach of academic integrity	39. No evidence of deliberate action to hide the breach of academic integrity.	0				
	40. Evidence of deliberate action to hide a breach of academic integrity in relation to minor aspects of the task		2			
	41. Evidence of deliberate action to hide a breach of academic integrity in relation to critical aspects of the task or significant portions of the work					6

Outcomes

Points	Outcomes
0-4	Completion of academic integrity training and a formal warning
5-8	Completion of academic integrity training and any of the following: <ul style="list-style-type: none"> • Formal warning • Resubmit the work for the full range of marks available • Reduction in marks for the assessment by stated amount • Zero marks in relation to a specific component of assessment task • Assignment marked but with plagiarised sections treated as direct quotes • Student repeats and resubmits assessment task for a mark of no more than 50% • Study skills training
9-12	Completion of academic integrity training and any of the following: <ul style="list-style-type: none"> • Reduction in marks for the assessment by stated amount • Zero marks in relation to a specific component of assessment task • Student repeats and resubmits work for a mark of no more than 50%

Points	Outcomes
	<ul style="list-style-type: none"> • Resubmission of the task but with a different topic • Study skills training
13-15	Completion of academic integrity training and any of the following: <ul style="list-style-type: none"> • Zero marks in relation to a specific component of assessment task • Zero marks for the assessment task • Zero marks for the unit* • Study skills training
16-20	Any of the following: <ul style="list-style-type: none"> • Completion of academic integrity training • Zero marks for the assessment task • Zero marks for the unit* • Study skills training • Suspension from the course or the University for a study period with an automatic right of return* • Exclusion from the course or University for up to 3 study periods with no automatic right of return (student must apply to be re-admitted)*
21+	Any of the following: <ul style="list-style-type: none"> • Study skills training • Completion of academic integrity training • Zero marks for the unit* • Suspension from the course or the University for up to three study periods with an automatic right of return* • Exclusion from the course or University for up to 3 study periods with no automatic right of return (student must apply to be re-admitted)* • Permanent exclusion from the course* • Expulsion from the University with no opportunity for readmission to a Deakin course, including termination of higher degree by research candidature* • Degree not awarded* • Recommendation to Council that the degree be rescinded*

* These outcomes cannot be imposed by a single-member sub-committee of the Academic Integrity Committee

This approach has been developed from 'Benchmark Plagiarism Tariff' by Peter Tennant and Gill Rowell, plagiarismadvice.org.